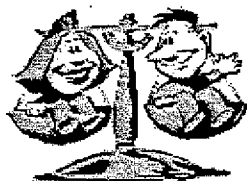


7/30 - No Response



MEMORANDUM

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner

Date:

Re: 2003 Title IX Forms Submission

School	RUSSELL COUNTY	Reviewed by	FRAN EDWARDS
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The following is a status report regarding the required 2002-2003 Title IX submission of forms which were due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)	✓	T-35 (Budget Expenses)
✓	T-1 (Summary Program Chart 1)	✓	T-36 (Budget Expenses)
✓	T-2 (Summary Program Chart 2)	✓	T-41 (Checklist - Overall Interscholastic Program)
✓	T-3 (Summary Program Chart 3)		T-60 (Corrective Action Plan)
✓	T-4 (Summary Program Chart 4)	✓	T-63 (Interscholastic Survey Results)

II. Status

A.	2002-2003 Forms are satisfactory and no further information or action is necessary at this time.
B.	Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.	The following forms were omitted and must be submitted by school representatives.
D.	Other Recommendation and Comments:



Kentucky High School Athletic Association

APR 07 2003

KHSAA Form GE19 Rev. 9/02

2002-2003 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2003 along with other required forms)

The Russell County High School, Russell Springs, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
Kathy I Hammond	Hwy 619 Russell Springs, KY	343-3757	Parent
Rene' Gossage	805 Snow Rd Russell Springs, KY	866-2807	Parent
Stacy Anderson	58 Frances St. Russell Springs, KY	866-2974	Coach
Donnie Morrison	Russell Springs, KY	866-3341	Athletic Director
Rita C Branscum	PO Box 559 Russell Springs, KY	866-6967	Asst. Athletic Director
Gloria Miller	376 Paul Jones Dr Russell Springs, KY	343-3191	Title IX Director
Rondal Bertram	740 Lily Creek Resort Jamestown, KY	343-5724	Parent/Coach

SEE ATTACHMENT

Scheduled a minimum of three meetings during the 2002-2003 school year on the following dates:
03/03/03 03/11/03 03/27/03

Designated the following person(s) as the Title IX coordinator for the school/district:

Gloria J Miller Title IX Coordinator PO Box 440 Jamestown, KY 42629 (270)343-3191

Name	Title	Address	Phone
Rita C Branscum	Asst. Athletic Dir./School Coord.	PO Box 559 Russell Springs, KY	(270)866-6967

School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Roger Cook
Principal's Signature

4-3 2003
Date

[Signature]
Superintendent Signature

[Signature]
School Board Chairpersons' Signature

ATTACHMENT

Name	Address	Phone	Title
Rondal Bertram	740 Lily Creek Resort Jamestown, KY 42629	343-5724	Parent/Coach
John McFall	Russell Springs, KY	866-5630	Asst Principal
Deborah Popplewell	5111 E Hwy 80 Russell Springs, KY	866-3307	Parent/Sec.
Leslie Gossage	805 Snow Road Russell Springs, KY	866-2807	Student
Nick Bertram	740 Lily Creek Resort Jamestown, KY	343-5724	Student

**ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1**

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	360	46.5%	146	38.4%
Row 2	BOYS	415	53.5%	234	61.6%
Row 3	Totals	775	100%	380	100%

Instructions:

*Number of 8th grade students & below used in Column 4 calculations if applicable: 61

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Robert A. Cook

Date: 4-03-03

2002-2003
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2

KHSAA
 Form T2
 Rev. 9/02

Participation Opportunities Test Two

		Column 1	Column 2	Column 3	Column 4	Column 5
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	8	81	3	36
	Row 2	j.v.:	6	51	2	20
	Row 3	frosh:	1	14	0	0
	Row 4	total:	15	146	5	56
						38.3%
BOYS	Row 5	varsity:	8	118	2	20
	Row 6	j.v.:	5	76	1	11
	Row 7	frosh:	3	40	0	0
	Row 8	total:	16	234	3	31
						13.2%

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature:

Roger Cook

Date: 4-3-03

2002-2003
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

For any question answered "YES" identify the respective sport(s).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	NO		NO
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	NO		NO
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	NO		NO
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	NO		NO
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	NO		NO
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	N/A		N/A

Principal's Signature:

Roger Cook

Date:

4-3-03

2002-2003
ACCOMMODATION OF INTERESTS AND ABILITIES+
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	8	81	55.5%
Row 2	j.v.:	6	51	34.9%
Row 3	frosh:	1	14	9.6%
Row 4	total:		146	100%
Boys				
Row 5	varsity:	8	118	50.4%
Row 6	j.v.:	5	76	32.5%
Row 7	frosh:	3	40	17.1%
Row 8	total:		234	100%

1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)

2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)

3) For Column 3, calculate the percentage of female and male participants at each level.

For girls' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
- Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
- Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature:

Robert Cook

Date: 4-3-03

2002-2003

**BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	F	B	E	B	E	B	E	B	E	B	E
G basketball	7,800	9,984	BOE	1,300	250	250	11,100	11,100	BOE	0	0	100
B basketball	7,800	11,018	BOE	0	250	250	12,100	12,100	BOE	0	0	100
G softball	3,500	5,385	BOE	0	0	459	5,200	6,200	BOE	1,650	0	0
B baseball	3,500	4,859	BOE	0	0	773	5,200	5,700	BOE	4,475	0	0
G cross country	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
B cross country	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
G golf	1,250	1,754	BOE	0	0	251	1,700	1,700	BOE	0	0	0
B golf	1,250	1,959	BOE	0	0	271	2,200	2,200	BOE	0	0	0
G soccer	1,500	1,170	BOE	0	120	171	1,850	1,850	BOE	18,000*	0	0
B soccer	1,500	1,880	BOE	0	120	171	1,850	1,850	BOE	0	0	0
G swimming	0	0	BOE	0	0	0	300	300	BOE	0	0	0
B swimming	0	0	N/A	0	0	0	300	300	BOE	0	0	0

1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.
2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
3. Booster Club Funding/Contributions must be included in the expenditures total.

* Soccer Field Lights, Concession Stand

Principal's Signature:



Date:


4-3-03

**2002-2003
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2
TO INCLUDE BOOSTER CLUB FUNDING**

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)	facilities improvements		publications (if sport-specific)		
	B	E	B	E	B	E		B	E			
G track	1,250	1,438	BOE	0	30	30	2,500	2,500	BOE	10,000**	0	0
B track	1,250	688	BOE	0	30	30	2,500	2,500	BOE	0	0	0
G tennis	1,250	968	BOE	0	50	50	1,200	1,200	BOE	10,000+	0	0
B tennis	1,250	1,253	BOE	0	70	70	1,700	1,700	BOE	0	0	0
G volleyball	0	10,943*	BOE	0	0	0	1,850	1,850	BOE	0	0	0
B wrestling	N/A	N/A	BOE	0	N/A	N/A	N/A	N/A	BOE	0	0	0
G (list sport)			BOE	0	N/A	N/A	N/A	N/A	BOE	0	0	0
B (football)	17,968	18,100	BOE	0	300	1,216	21,600	21,600	BOE	11,000**	0	1,398
G (list sport)												
B (list sport)												

- Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.
- "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
- Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature:



Date: 4-3-03

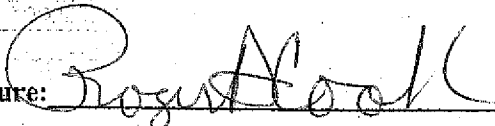
- * Start-up equipment, informs- Volleyball
- ** Re-surface track
- + Lights on Tennis Court
- ++ Football Practice Field

2002-2003 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA
Form T41
Rev. 9/02

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			
Accommodation of Interest and Abilities			X
BENEFITS			
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities			X
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships			N/A
Tutoring			N/A
Housing and Dining Facilities and Services			N/A
Recruitment of Student Athletes			N/A

Principal's Signature:  Date: 4-3-03

2002-2003 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses

School Name: Russell County High

School Enrollment: 790

Date: 03/03/03

Completed By: Rita Branscum

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2003. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

800 Number of Surveys

723 Total Returned

8-11 Grades Surveyed

How Was The Survey Administered? The survey was given in 1st block of every class.

(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)

12 Cross Country (Girls)

13 Cross Country (Boys)

26 Field Hockey (Girls)

154 Football (Boys)

17 Golf (Girls)

25 Golf (Boys)

49 Soccer (Girls)

31 Soccer (Boys)

117 Volleyball (Girls)

19 Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

85 Basketball (Girls)

106 Basketball (Boys)

57 Gymnastics (Girls)

Total 43 Indoor Track (Girls)

Indoor Track (Boys)

42 Swimming & Diving (Girls)

27 Swimming & Diving (Boys)

48 Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)

<u>76</u>	Baseball (Boys)
<u>53</u>	Fast Pitch Softball (Girls)
<u>28</u>	Slow Pitch Softball (Girls)
<u>63</u>	Tennis (Girls)
<u>32</u>	Tennis (Boys)
<u>64</u>	Track (Girls)
<u>45</u>	Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Participating
Field Hockey	3
Boxing	2
Wrestling	3

Number of Students who participate in Intramural Sports.
(From Student Survey T-61 Question 5) **None**

<u>Sport</u>	<u>Number</u>

List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)

<u>Sport</u>	<u>Number</u>
Boxing	2
Wrestling	3
Hockey	3
Girls Football	1
Bowling	2
Billards	3

Participation in Non-School Sports Activities
 (From Student Survey T-61 Question 7)


<u>Sport</u>	<u>Number</u>
Shooting Sports	2
Motor Cross	7
Karate	8
Dance	3
Skate board	4

Reasons for not participating in interscholastic athletics.
 (From Survey Question 8)

<u>Response</u>	<u>Number</u>
41 I prefer other activities such as band, chorus, etc.	41
158 I don't have time	158
53 The practice schedules and game times are inconvenient	53
26 The sport I like isn't offered	26
20 It's too expensive	20
25 I prefer to participate in club or intramural sports	25
93 Working	93
78 Other	78

Student Suggestions to encourage participation

- Make Sports less expensive.
- People get to play no matter who they are.
- Make sports fun.
-
-
-
-
-


 Principal's Signature

4-3-03
 Date

Kentucky High School Athletic Association

TO: Selected KHSAA Member School Principals

FROM: Larry Boucher, Assistant Commissioner



DATE: June 9, 2003

SUBJECT: 2002-03 Title IX Report

In review of your 2002-03 Title IX Report, scheduled for submission on April 15, 2003, we have noticed that the Corrective Action Plan Form (Form # T60) is missing from your report. This form is the document used to indicate the actions you intend to take to correct any inequities or deficiencies you have noticed within your annual review of your Title IX compliance obligations. It is also the form from which we obtain information to be forwarded to the Kentucky Department of Education as we report on each school's Title IX progress.

A blank Form T60 has been provided with this correspondence. You are requested to submit a copy of this completed form no later than July 1, 2003. We will place it within your school's Title IX master file kept here at the KHSAA office.

If you have any questions, please feel free to contact me.

*We just found this letter.
Sorry for the delay in replying.*

Russell Co.

2002-2003
TITLE IX

School Name: RUSSELL COUNTY
School Year: 2002-03
Principal's Signature: [Signature]
Date: 7-15-03

CORRECTIVE ACTION PLAN

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2003.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
As of this date we have met all our commitments suggestions & made corrections the previous (2001-2002) plan.		

An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.

Principal's Signature: [Signature] Date: 7-15-03